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Volunteer Human Resources Adviser

The Situation

Cre8 employs a number of both full-time and part-time people, many on a casual basis. We are very conscious of the complexity and demands of Employment Law. As a result we take advice from the Diocese of Chester and a retired employment lawyer but it would be of great value to have more involvement from a practicing Human Resources Manager.

The Job

We are hoping that a Human Resources Adviser would be willing:

- to attend up to six meetings, of about two hours, each year which would be organised to suit the Adviser;
- to keep Cre8 Macclesfield up to date with the impact of the latest changes in Employment Legislation;
- to respond to occasional requests for advice on the telephone or by email;
- to guide the Trustees on matters of best practice in employment and training.

We expect that this would require no more than an average of eight hours each month throughout the year.

The Person

We are seeking a practicing Human Resources Manager who:

- is sympathetic with the mission and values of Cre8 Macclesfield;
- has current and ongoing experience of managing human resources in a commercial or charitable business;
- is willing to give up to an average of eight hours each month;
- preferably lives within ten miles of Macclesfield.